

Victorian Holiday Weekend Arts and Crafts Fair APPLICATION

_____ Committee Use Only

Date Received _____

Amount Paid _____

Booth # Given _____

Please see attached Information, Guidelines and Rules. We will be doing a raffle with donated items.

Name _____

Mailing Address (Street) _____

(City, State, Zip) _____

Phone # _____ Email _____

Description of Craft _____

Number of Booths requested _____

Other comments or requests _____

Electrical Needed? _____

Make checks payable to: Stoughton Chamber of Commerce

Credit Cards:

Visa or MasterCard Number _____

Exp. Date _____ Code on Back _____

Please include completed, signed *Wisconsin Temporary Event Operator and Seller Information Form* and *Release, Hold Harmless and Indemnification Agreement*.

NOTE: REGISTRATION IS NOT TRANSFERABLE NOR REFUNDABLE.

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RELEASE, HOLD HARMLESS AND INDEMNIFICATION

The undersigned vendor, in consideration of the school district of Stoughton WI extending permission to vendor to use part of the school district of Stoughton premises, 235 N Forrest St, Stoughton WI, hereinafter the site on December 3 & 4, 2011, for the purpose of displaying and selling arts and crafts in the course of the Victorian Holiday Weekend, agrees to the following terms and conditions:

Vendor is informed and acknowledges that the School district of Stoughton has and assumes no responsibility for the supervision of persons present upon the site in the course of setting up, removing and participation in the Victorian Holiday Weekend to include conduct on the part of such persons, which may result in damage, destruction, theft of the vendors goods.

Vendor, on its behalf and on behalf of its agents, employee, and any and all persons participating in the display and sale of vendors goods in any manner, releases, forever, discharges and agrees to indemnify and hold harmless the school district of Stoughton and the Stoughton Chamber of Commerce, their officials, agents and employees and their successors, individually and in their official capacity, from all claims, rights, damages, and demands whatsoever, including but not limited to all liability and judgements for personnel injuries, known and unknown, property damage, costs, loss of service or expenses of any type, including attorney fees, which any person may have against all and each of the forgoing school district entities and affiliated persons, arising out of, relating to, concerning or in any way connected with the use of the site for the use of displaying or selling vendors goods, during the Victorian Holiday Weekend, Arts and Crafts Fair on December 3 & 4, 2011.

Date _____

Vendor Name _____

Victorian Holiday Weekend

ARTS AND CRAFTS FAIR INFORMATION

Victorian Holiday Weekend Arts & Crafts Fair Dates

Saturday, December 3, 2011 9 a.m. – 4 p.m.

Sunday, December 4, 2011 9 a.m. – 2 p.m.

Location: River Bluff School, 235 N. Forrest Street, Stoughton, WI 53589
Two blocks north of Main Street (Hwy 51)

The Victorian Holiday Weekend is always a successful event with plenty of family and holiday activities to draw families and shoppers. It includes concerts, visits with Santa, Bed Races, a Fun Run/ 2K Run, an illuminated fire truck parade, shows and much more. It's a great kick-off to the holiday shopping season.

Guidelines and Rules

- ★ All Arts and Crafts must be homemade to be included in the Arts and Crafts section. There is a separate vendor section featuring home-based businesses and other selected vendors. The Arts and Crafts Fair committee will determine eligibility for each section of the fair and may decide to include or exclude vendors at the committee's discretion.
- ★ All exhibitors are expected to keep their area clean
- ★ Spaces will be assigned as registrations are received
- ★ Electricity is available in a limited number of booths and must be requested.
- ★ Registration is NOT transferable nor refundable.
- ★ Food concessions available
- ★ One day choice has to be Saturday.
- ★ \$70 for both days/ \$50 for Saturday only
- ★ Application deadline is November 15, 2011. Applications received after November 15 are subject to a \$10 Late Fee.
- ★ Booths in gym are 10x10, booths in lunch room are 8 x 11
- ★ To apply, please submit
 1. Completed application form
 2. Check or money order or credit card information
 3. Stamped, self-addressed envelope
 4. Tax information form (*Wisconsin Temporary Event Operator and Seller Information Form*)
 5. *Release, Hold Harmless and Indemnification Agreement*
 6. Photos of your homemade art/craft items (will be returned)
 7. Mail to: Arts and Crafts—Victorian Holiday Weekend, 1812 Norse Pkwy, Stoughton, WI 53589

Confirmations will be mailed as applications come in, questions please contact: Arts & Crafts Fair Chairperson Brenda Moen 608-873-1634 or email dbjkm@tds.net